



CITY COUNCIL

Work Session

**WORK SESSION
PENN ROOM**

**MONDAY, APRIL 16, 2007
7:00 P.M.**

- I. Call To Order 7:00 p.m.
- II. Managing Directors Report 7:05 p.m.
- III. Establishment of a Comprehensive City Diversity Board 7:15 p.m.
- IV. Meeting with Todd Fiucci of Construction Associates 7:45 p.m.
-Presentation on Colonial Electrics plans to expand parking capacity.
- V. Review Solid Waste Ordinance 8:00 p.m.

RESOLUTION NO. _____-2007

**REQUESTING THE ESTABLISHMENT OF A COMPREHENSIVE CITY
OF READING DIVERSITY BOARD TO PROVIDE A MORE DIVERSE
REPRESENTATION IN ALL CITY DEPARTMENTS**

City Council embraces the need for the City's work force to be representative of the Reading Community and recognizes that the most efficient way to achieve this is through the establishment of a single City of Reading Diversity Board charged to establish a comprehensive recruitment, application and hiring procedure for all City Departments. Council hereby declares its intent to draft an ordinance to establish this Board.

Adopted by Council _____, 2007

Vaughn D. Spencer
President of Council

Attest:

Linda A. Kelleher
City Clerk

(Councilor Waltman)

ORDINANCE NO. _____-2007
A BILL

**AMENDING THE CODIFIED ORDINANCES CHAPTER 1, PART 5 BY ADDING A
NEW SECTION "O" CREATING THE CITY OF READING DIVERSITY BOARD.**

Whereas: The City of Reading City Council creates a City of Reading Diversity Board who will work to foster a citywide commitment to diversity that extends from the Mayor and City Council throughout city government.

THE COUNCIL OF THE CITY OF READING HEREBY ORDAINS AS FOLLOWS:

Section 1: Amending the City of Reading Codified Ordinances Chapter 1, Part 5 by adding a new Section "O" creating the City of Reading Diversity Board as follows:

§ 1-599.51. **PURPOSE.** The City of Reading City Council hereby creates a City of Reading Diversity Board to serve in an advisory capacity to the Mayor and City Council by providing input on policy and processes that promote and facilitate active involvement and participation by diverse cultures within the Reading Community.

§ 1-599.52. **RESPONSIBILITIES.** The City of Reading Diversity Board shall have the following responsibilities:

1. To promote understanding that accepts, celebrates and appreciates diversity within the Reading community, and
2. To serve as a resource and provide recommendations for the City regarding opportunities to address or promote diversity issues or programs within the city and community, and
3. To promote and encourage active involvement and participation by diverse cultures within the Reading community and city government, and
4. To enlist the cooperation of various groups in the community to participate in educational, cultural and other campaigns demonstrating an awareness of cultural and human diversity in the community.

§ 1-599.53. **MEMBERSHIP.** The Diversity Board shall be composed of nine (9) voting members, chosen to serve three year staggered terms and appointed by the City Council. The Diversity Board shall include one (1) representative of Council, one (1) member representing each of the AFSCME, Police and Fire work force groups, one (1) representative from the Human Resources

Department, and four (4) members reflecting the geographic, demographic, technical, and non-technical backgrounds of the citizens of Reading.

A Diversity Board member may be removed by City Council for misconduct or neglect of duty. Diversity Board members having three or more unexcused absences in a calendar year may be replaced by City Council. Notification of potential dismissal from the Advisory Council will be mailed by the Chair to the board member following a second absence within a calendar year.

§ 1-599.54. ORGANIZATION OF THE BOARD. The Diversity Board shall establish its own bylaws, establish offices and elect officers from its membership. To conduct any meeting a majority of the board shall be present. A majority of the board must vote affirmatively to approve any motion or action. The Diversity Board shall receive legal counsel from the City's Law Department and assistance from the Human Resources EEOC Administrator.

§ 1-599.55. POWERS AND DUTIES. It shall be the duty of the City of Reading Diversity Board to:

1. To annually review the city's progress in implementing a Citywide Diversity Plan and report the results of the review to the Mayor and City Council.
2. To issue reports and actively participate in ongoing dialog with the community consistent with the purpose of the Board.
3. To promote and encourage active involvement and participation by diverse cultures within the Reading community and city government.
4. Develop and propose municipal policies and procedures that increase diverse representation in the City's work force and assure fair and equitable treatment of all applicants, and
5. Shall create a mission statement that reflects the Purpose and Responsibilities defined herein.

§ 1-599.56. MEETINGS. The Diversity Board shall meet monthly on a day and time approved by majority vote of the board. The meetings of the board shall be publicized and open to the public in accordance with the Sunshine Act. Copies of meeting minutes will be provided to the City Clerk's Office.

§ 1-599.57. EXPENDITURES FOR SERVICES. City Council may, upon written request of the Diversity Board, appropriate funds for expenses incurred in the pursuit of achieving the purpose of this ordinance.

SECTION 2. EFFECTIVE DATE. This Ordinance will become effective in ten (10) days, in accordance with Charter Section 219.

Enacted _____, 2007

President of Council

Attest:

City Clerk

Submitted to Mayor: _____

Date: _____

Received by the Mayor's Office: _____

Date: _____

Approved by Mayor: _____

Date: _____

Vetoed by Mayor: _____

Date: _____

BILL NO. _____-2007

A N O R D I N A N C E

**AMENDING CHAPTER 20 PART 1 SOLID WASTE OF
THE CITY OF READING CODIFIED ORDINANCES**

THE CITY OF READING HEREBY ORDAINS AS FOLLOWS:

SECTION 1: Chapter 20 Part 2 of the City of Reading Codified Ordinances is hereby amended as follows:

§20-104 (1)(B)(1) is amended to add the following:

(g) Owners of owner occupied single family or multi-family dwellings upto and including four units that elect not to participate in the City Curbside trash program, shall provide per the requirements hereunder a copy of a valid written contract, to the City, for rear-yard (where possible) trash collection serviced, with a licensed hauler.

§20-104 (1)(B)(2) is amended to add the following:

(g) Owners of multi-family dwellings which are either owner occupied or non-owner occupied with five units or more that elect not to participate in the City Curbside trash program, shall provide per the requirements hereunder a copy of a valid written contract, to the City, for rear-yard (where possible) trash collection serviced, with a licensed hauler.

§20-104(8)(A) Municipal Waste is amended to read as follows:

§20-104(8)(A) Municipal Waste is amended to read as follows:

1. It shall be the responsibility of the owner/operator of all residential, owner occupied and non owner occupied, commercial, industrial or institutional properties and multifamily dwellings, owner occupied and non owner occupied, not on the City curbside trash removal program to submit the Solid Waste and Recycling Division of the Department of Public Works on a bi-annual basis, on or before February 1 and again on or before September 1 of each year evidence of a valid current agreement/contract with a licensed hauler including the collector's name, address and telephone number. This information shall also include the days and times of collection. The Department of Public Works must be notified in writing within 24 hours of such changes. Failure of

the owner / operator of the aforesaid premises to submit the information as required herein shall subject the owner / operator to placement on the City curbside trash removal program. Placement on the City curbside trash removal program per the requirements hereof shall result in billing of the owner / operator for the cost thereof and responsibility for said bill. At the discretion of the Manager of the Solid Waste and Recycling Division a property may be removed from the City curbside trash removal program upon submission, though untimely, of evidence of a valid current agreement / contract with a license hauler for service of the subject property. Failure of the owner / operator to submit the information as required herein shall, in addition to the above, subject the hauler to penalties provided for in this Code.

2. Every trash hauler servicing properties in the City of Reading to submit to the Solid Waste and Recycling Division of the Department of Public Works of the City of Reading on a bi-annual basis, on or before February 1 and again on or before September 1 of each year evidence a current and valid list of all the properties it services by providing trash removal therefor including the address of the property serviced, the name of the owner the property, an address and telephone number of the owner, and the name, address and telephone number to where the bills are served and/or mailed if different from that of the owner. This information shall be designated in areas by days and time of collection and provided and listed in said manner permitting the identification as to when trash will be collected from the properties. Additionally, the haulers must provide a list of their observed holidays designating alternative dates for collection in areas affected by the holidays. The hauler must notify the Department of Public Works Solid Waste and Recycling Division not later than the 15th of each month of any additions or deletions from their bi-annual list.

§20-104 is amended to add subsection 10 and to read as follows:

10. It shall be the responsibility of the owner / operator of every property in the City of Reading to ensure its compliance with the requirements of this Part including but not limited notifying the occupants of the requirements hereof and ensuring their compliance therewith and that a contract / agreement is undertaken by either a license hauler or per the City of Reading curbside trash removal program.

§20-107 Administrative Provisions is amended to read as follows:

1. AUTHORIZED RETRIEVAL AND RESPONSIBILITY THEREFOR

The City of Reading contractor for curbside trash removal is authorized to pick up, abate and/or remove violations of this Ordinance including but not limited to items not picked up by the properties contracted hauler, placement of bags for retrieval in excess of that permitted, dumping or items placed improperly. The City of Reading contractor for curbside trash removal shall obtain documentation of such violations and note the address thereof prior to retrieval of said violations. The contractor shall report the violations, provide proof thereof and the fact of their retrieval to the Manager or his/her designee City of Reading Solid Waste Division and/or Code Official assigned to the area from the violation was retrieved. The contractor shall additionally issue a bill to the City of Reading for the retrieval of the violations noting the date and address of the same. The City of Reading shall then issue a bill to the owner of the property from where the violation was retrieved for the costs it incurred to abate the violation. The City of Reading's contractor's removal of the violation and issuance of the City of a bill therefor shall not be exclusive remedy for abatement of such violations. The City reserves the right to undertake any additional action for such violation including but not limited to commencing any appropriate legal action to recover costs for the abatement and/or commencement of penalty proceedings as set forth herein.

2. PENALTY.

A. Any person or entity found to be in violation of any provision of this Part shall, upon first conviction, be fined not less than \$50 but not more than \$300 plus costs and, in default of payment of said fine and costs, to a term of imprisonment not to exceed 30 days. If costs for abatement are incurred by the City, restitution of 200 percent of the costs shall be awarded to the City in addition to any fines or other penalties awarded herein. Owner shall also be required to provide a receipt from a licensed trash hauler for 1 year of prepaid trash collection service.

B. Upon second or subsequent offenses occurring within 5 years of a first offense, fines shall be doubled, to a minimum fine of \$100 but not more than \$600 plus costs and, in default of payment of said fine and costs to a term of imprisonment not to exceed 30 days. If costs for abatement are incurred by the City, restitution of 200 percent of the costs

shall be awarded to the City in addition to any fines or other penalties awarded herein. Owner shall also be required to provide a receipt from a licensed trash hauler for 1 year of prepaid trash collection service.

C. Every violator of the provisions of this Part shall be deemed guilty of a separate offense for each and every day such violation shall continue and shall be subject to the penalty imposed by this Section for each and every separate offense.

3. ENFORCEMENT

The City's Code Enforcement Division, Department of Public Works, the Police Department and any other City enforcement officers are authorized and directed to enforce this Part. The Director of the Department of Public Works is hereby authorized and directed to promulgate and establish reasonable rules and regulations for the collection, storage and disposal of solid waste in accordance with the terms herein and any other matters required to implement this Part. The City may change, modify, repeal or amend any portion of said rules and regulations at any time.

4. FORFEITURE AND SEIZURE

Any person or entity violating relevant provisions of this Part, including collection of trash outside of the zoned collection day, may be subject to forfeiture and seizure of property as set forth in 53 P.S. §4000.1715 and 25 Pa.Code §271.431.

5. CONTINUED RIGHT AND CITY CONTRACT

The issuance of a hauler's license does not grant a continued right to any collector to haul or collect municipal waste or recyclables in the City and the City reserves the right to contract for municipal waste and recycling services or to initiate the public collection of municipal waste and/or recyclables at any time.

SECTION 2: All relevant ordinances, regulations and policies of the City of Reading, Pennsylvania not amended shall remain in full force and effect.

SECTION 3: If any section, subsection, sentence or clause of this ordinance is held, for any reason, to be invalid, such decision shall not affect the validity of the remaining portions of the Ordinance.

SECTION 4: This Ordinance shall become effective in ten (10) days, in accordance with Charter Section 219.